

ASOTIN COUNTY BOARD OF COMMISSIONERS

July 12, 2021

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chuck Whitman, Vice-Chair. and Chris Seubert, Member. Present via zoom webinar was Brian Shinn, Chairman.

(1)

Executive Session held at 8:35 a.m. for approximately 16 minutes regarding Contract Personnel per RCW 42.30.110(1)(ii).

Regular meeting called to order at 9:00 a.m.

(2)

Seubert moved to approve the minutes of June 28<sup>th</sup> as written. Shinn seconded, motion carried.

Shinn moved to approve the minutes of July 6<sup>th</sup> as written. Seubert seconded, motion carried.

Seubert moved to approve the minutes of July 9<sup>th</sup> as written. Shinn seconded, motion carried.

Open to the Public

(3)

Karst Riggers, Building Official

(4)

Riggers along with Meagan Stewart of the Conservation District presented the Intergovernmental Cooperation Agreement Between Asotin County and Asotin County Conservation District Amendment #5. The contract calls for the Conservation District to administer the Voluntary Stewardship Program for the new biennium. There were no changes from the previous contract.

Shinn moved to approve. Seubert seconded, motion carried.

Riggers presented Conditional Use Permit 21-18. Applicant is requesting permission to construct a billboard on the north end of the property located at 1486 Maple Street, close to 15<sup>th</sup> Street. The neighborhood is zoned Light Neighborhood Commercial. This is the second application for the billboard at this location. The Planning Commission recommended denial and maintains that position. Applicant believes that the area is becoming more and more commercial and will become more like Bridge Street. Construction of a billboard will not add any traffic or create more noise. There is no evidence that billboards create a public safety hazard as local residents have argued. Riggers pointed out that any new residential construction in this zone would require a conditional use permit. Seubert asked if there is a minimum distance restriction between signs. Riggers noted that the minimum distance is 1000 ft. between signs. Applicant wanted to note that the proposed sign is smaller than code allows.

Shinn motioned for approval of Conditional Use Permit, Seubert Seconded. Votes were one for and two against. Motion was denied.

Riggers presented Conditional Use Permit 21-19. Applicant is requesting permission to construct a billboard on the property located at 1313 15<sup>th</sup> street. The arguments for and against are the same as for Permit 21-18. Planning Commission recommends denial.

Seubert motioned to approve. Shinn seconded. Seubert noted that the area on 15<sup>th</sup> street seems to have transitioned to more commercial than the location presented in the previous permit (21-18). By unanimous vote, Motion carried.

Riggers presented Conditional Use Permit 21-21. Resident of 2808 Browning Ct is asking for a 1 ft. variance from the rear property line. She would like to move existing structure and place 19 ft. from the rear property line instead of the required 20 ft.

Shinn moved to approve. Seubert seconded, motion carried.

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Cynthia Tierney, Community Services Director

(5)

Tierney presented the DSHS County Program Agreement DDA County Services, DSHS Agreement Number 2163-24982. This is Community Service's biggest contract with DSHS. The contract is for \$471,904 and runs from 07/01/2021 thru 06/30/2022.

Seubert moved to approve. Shinn seconded, motion carried.

Adrienne Krull, CASA Coordinator

(6)

Krull presented the Washington State Department of Commerce Grant Agreement with Asotin & Garfield County CASA through the Office of Crime Victims Advocacy Community Services Division for VOCA Victims of Child Abuse and Neglect Initiative. This is the normal grant but includes additional funding to start sports programs. Krull asked the board for permission to sign and submit the contract via DocuSign.

Seubert moved to approve contract with Adrienne's signature and submission via DocuSign. Shinn seconded, motion carried.

Mark Janowski, Emergency Services Director

(7)

Janowski was unable to attend meeting due to the current wildland fire emergency. Seubert presented Resolution 21-24 on his behalf. The resolution declares County support and adoption of the Asotin County Multi-Hazard Mitigation Plan. The plan will be utilized as a guide for planning as related to FEMA Pre-Disaster Mitigation Program.

Shinn moved to approve. Seubert seconded, motion carried.

Chris Kemp, COO

(8)

Kemp presented the Upgrade Order Agreement with Shindler Elevator Corporation. With this agreement, Shindler Elevator will perform the required 5-year comprehensive elevator safety tests on the Courthouse and Annex elevators as per ASME A17.1 2010/CSA B44-10 Elevator Safety Code.

Seubert moved to approve. Shinn seconded, motion carried.

Victoria Scalise, Federal Program Manager

(9)

Scalise presented the Amendment of Solicitation/Modification of Contract with USAED, Walla Walla. The amendment is a de-obligation of funds due to a price decrease over the last five years.

Shinn moved to approve, Seubert seconded, motion carried.

Jeff Wiemer, Stormwater Coordinator

(10)

Wiemer along with representatives from Aspect Consulting gave an update on the Ridges Urban Retrofit Project. Existing infiltration is failing, causing flooding and erosion. More easements have been obtained. New catch basins and sedimentation manholes will be added, and parts of the existing system will be abandoned. The total cost of the project is approx. \$720,000 with a County match of 15%. The department will be applying for a Dept of Ecology Grant. The final list for the grant awards will be published in July of 2022. Construction is estimated to begin in 2023.

Miscellaneous

(11)

Open to the Public

(12)

Committee Reports

(13)

**July 12, 2021 - Asotin County Commissioner's Regular Proceedings - Continued**

Claims approved and ordered paid:

# 001	Current Expense	\$ 19,686.78
# 101	County Road	\$ 1,637.84
# 104	County Fair	\$ 1,348.31
# 109	Emergency Services	\$ 8,334.65
# 117	Anatone Community Hall	\$ 3,204.71
# 129	Community Services	\$ 8,206.05
# 410	Regional Landfill	\$ 1,221.41
# 460	Regional Stormwater	\$ 5,116.67
		\$ 48,756.42

The following voucher (warrant) numbers are approved for payment:  
308626 through 308682 for a total of \$46,756.42.

Board recessed at 10:18

(14)

Executive Session held at 1:00 p.m. for approximately 31 minutes regarding Personnel per RCW 42.30.110(1).

Board exited Executive Session at 1:31 p.m.

Shinn motioned to maintain the current position on the Cadastral Technician Job description and compensation. Seubert seconded, motion carried.

Board recessed at 1:32 p.m.

Tuesday, July 13, 2021

(15)

Board reconvened at 8:58 a.m. for an Executive Session for approximately 57 minutes regarding Personnel per RCW 42.30.110(1).

Board adjourned until their next scheduled meeting at 6:30 p.m., Monday, July 19th.

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Charles Whitman, Vice Chairman

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July 19, 2021

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Stacey Harman, Clerk of the Board