

ASOTIN COUNTY BOARD OF COMMISSIONERS

May 10, 2021

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman, Chuck Whitman, Vice-Chair. and Chris Seubert, Member.

Meeting called to order at 9:00 a.m.

(1)

Whitman moved to approve the minutes of May 3<sup>rd</sup> as written. Seubert seconded, motion carried.

John Hilderbrand, Sheriff

(2)

Hilderbrand asked permission to fill an open Correctional Officer position.

Seubert moved to approve. Whitman seconded, motion carried.

A public hearing was held at 9:15 a.m. in the Commissioners Chambers and was also available via webinar. Gloria Hancock, Financial Analyst, and Kelly Kinzer, ER&R Shop Forman, presented the proposed Resolution, Designating Certain County Property as Surplus and Ordering Sale by Public Auction. Most of the items selected for this designation are surplus shop items including equipment. The auction will be held via the Publicsurplus.com website. Comments will be accepted through Friday, May 14, 2021, at noon, via email to bocc@co.asotin.wa.us or mail: Asotin County, PO Box 250, Asotin WA 99402

No further comments, hearing closed at 9:26 a.m.

Karst Riggers, Building Official

(3)

Riggers presented Conditional Use Permit 21-16 for Lorraine Callahan, for property located at 1900 Valleyview Dr. The property owner is requesting conditional use permit to run an Air B&B in her basement. There would be minimal change to traffic and the property has ample parking. Planning Commission recommended approval.

Whitman moved to approve. Seubert seconded, motion carried.

Riggers presented Conditional Use Permit 21-17 for Jeremy Walkup, for property located at 2038 Andreasen Dr. The property owner is requesting a conditional use permit to construct covered storage units for commercial use. The Planning Commission received multiple letters speaking against the project. Planning Commission members feel storage units are not a good fit for the area in question and recommend denial.

Seubert moved to approve. Whitman seconded. After discussion motion was denied.

Riggers presented Long Plat 21-02, Erik & Lisa Adams Addition, for the 2400 Block of Marina View Dr. This is the second phase of development, turning the 3.44-acre parcel into 7 lots. Property is zoned low/medium density residential. Developers will need to bring the road up to County standards. They have already obtained a Bond guaranteeing the work. There will be access easements with appropriate emergency turnarounds and a utility easement will be noted on the final plat. Planning Commission recommends preliminary approval.

Whitman moved to grant preliminary approval. Seubert seconded, motion carried.

Miscellaneous

(4)

Shinn presented the Prosecution Service Agreement with the City of Asotin. The contract provides prosecution services for misdemeanor and gross misdemeanor cases and infractions filed in District Court arising within the corporate limits of the City.

Seubert moved to approve. Whitman seconded, motion carried.

## May 10, 2021 - Asotin County Commissioner's Regular Proceedings - Continued

Whitman presented the Asotin County Justice Complex, State of Washington Capital Projects Advisory Review Board (CPARB), Project Review Committee (PRC) Application for Project Approval, General Contractor/Construction Manager. If approved the County will be able to hire a construction manager to oversee the construction of the new Jail Facility. A construction manager that specializes in the construction of like facilities will have knowledge and industry contacts that can provide time and cost savings.

Seubert moved to approve for signature by the Vice-Chairman. Whitman seconded, motion carried.

### Open to the Public

(5)

### Media

(6)

### Committee Reports

(7)

Claims approved and ordered paid:

The following voucher (warrant) numbers are approved for payment:  
307090 through 307187 for a total of \$71,021.65.

The following voucher (warrant) numbers and direct deposit are approved for Payroll:  
14123 through 14178 and 306994 through 307027 for \$482,848.53.

Board recessed at 10:12 a.m. until scheduled Executive Session.

(8)

Executive Session held at 10:20 a.m. for approximately 1 hour, 4 minutes regarding Personnel per RCW 42.30.110(1).

(9)

Executive Session held at 11:24 a.m. for approximately 7 minutes regarding Contract Negotiations per RCW 42.30.110(1)

Board recessed at 11:31 a.m.

## Tuesday, May 11, 2021

Board reconvened at 8:35

### Walt Olsen, Interim County Engineer

(10)

Olsen gave an update on current and future Public works projects. There is possible Federal funding for the Snake River Road project. The Grand Ronde project specs are nearly complete. He hopes to begin advertising for bids starting May 25<sup>th</sup>.

(11)

Executive Session held at 8:45 a.m. for approximately 25 minutes regarding Personnel per RCW 42.30.110(1).

(12)

Executive Session held at 9:15 a.m. for approximately 50 minutes regarding Contract Negotiations per RCW 42.30.110(1)

Board exited the executive session and recessed at 10:05 a.m.

**May 10, 2021 - Asotin County Commissioner's Regular Proceedings - Continued**  
Wednesday, May 12, 2021

(13)

Board reconvened at 9:30 a.m. for a personnel policy workshop.

Board adjourned at 10:30 a.m. until their next scheduled meeting at 6:30 p.m., Monday, May 17<sup>th</sup>, 2021.

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Brian Shinn, Chairman

May 17, 2021

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Stacey Harman, Clerk of the Board