

ASOTIN COUNTY BOARD OF COMMISSIONERS

January 9, 2023

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was, Chris Seubert, Chairman, Brian Shinn, Vice-Chair, and Charles Whitman, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Whitman moved to approve the minutes of January 3, 2023, as written. Shinn seconded, motion carried.

Open to the Public

(2)

Charles Eaton, County Engineer/Public Works Director

(3)

Eaton presented Resolution 23-01, A Resolution Approving the Award of a Contract for the Regional Urban Stormwater Retrofit Project to M.L. Albright & Sons, Inc. The bid for the project came in below the original project estimate. Consultants for the County recommended approval.

Shinn moved to approve. Whitman seconded, motion carried.

Eaton presented the Contract Between Nez Perce Tribe and Asotin County Public Works. The original contract was presented to the Board on December 14, 2022. The terms for the new contract are the same. The only change was to the cost, with the new contract being less than the previous version.

Whitman moved to approve. Shinn seconded, motion carried.

Eaton gave the Commissioners a quick update on the status of current Public Works projects.

Cynthia Tierney, Community Services Director

(4)

Tierney presented the Business Associates Agreement Between Asotin County, Contractor & Quality Behavioral Health, Subcontractor for HCA Contract Number K3903 Amendment 5 PY 2021-2023.

Shinn moved to approve. Whitman seconded, motion carried.

Eric Boggan, Vocational Program Manager

(5)

Boggan presented the Idaho Division of Vocational Rehabilitation Individual Pre-Employment Transition Services Student Paid Work Experience agreement. The agreement is an amendment to the one approved last year. Adjustments were made to the rate of reimbursement to accommodate Washington State's increased minimum wage.

Whitman moved to approve. Shinn seconded, motion carried.

Boggan asked the Board to add a full-time permanent Direct Service 1 position. The cost will be covered by an increase in funding from DDA.

Shinn moved to approve on the condition that funding is available. Whitman seconded, motion carried.

Karst Riggers, Building Official

(6)

Riggers presented Conditional Use Permit 22-26 for Mary Dolezal. The applicant would like to operate an Air B&B in the basement of the residence located at 1540 Lydon Court, Clarkston. The basement can be

accessed through a separate entrance. Comments from the public were focused mainly on not wanting visitors to park in the street. The property owners agreed to provide off-street parking. The Asotin County Planning Commission recommends approval.

Whitman moved to approve. Shinn seconded, motion carried.

Riggers presented Short Plat 22-21 for the Ford Addition. The Preliminary Plat was presented to the Board on November 21, 2022. Septic for the property has been approved and there will be room for a fire access turnaround.

Shinn moved to approve. Whitman seconded, motion carried.

Riggers discussed a resident's wish to obtain an access easement through County property located below the Fair Grounds. There has been road access through the property for years. No one knows how long ago the road was cut in. Commissioner Seubert stated that there is no way for the County to make use of the property.

The Board agreed by consensus to let the property owner requesting the access easement, move forward with obtaining a legal description for the prospective easement. The County will not be responsible for any cost in obtaining the description.

Other Action Items:

(7)

Miscellaneous

- Resolution 23-02, A Resolution Memorializing the Conditions for Granting Funding to Hells Canyon Visitor Bureau DBA Visit Lewis Clark Valley for Tourism Promotion was presented.

Whitman moved to approve. Shinn seconded, motion carried.

- Stacey Harman Clerk to the Board presented a request to allow Employee Dan Jonson to roll over 22.04 hours of vacation that would have been lost at the end of the year. The recent snowy weather made it impossible for the employee to use the vacation hours prior to the end of the year. The hours rolled over would need to be used by April 1, 2023.

Shinn moved to approve. Whitman seconded, motion carried.

Committee Reports

(8)

Open to the Public

(9)

Media

(10)

Claims approved and ordered paid:

The following voucher (warrant) numbers and direct deposit are approved for Payroll:
20926 through 21038 and 322798 through 322824 for \$367,086.98

The following voucher (warrant) numbers are approved for payment:
322884 through 323008 for a total of \$201,614.83.

January 9, 2023 - Asotin County Commissioner's Regular Proceedings - Continued

# 001	Current Expense	\$ 101,916.82
# 101	County Road	\$ 11,543.66
# 104	County Fair	\$ 2,714.01
# 107	Veterans Relief	\$ 2,325.15
# 120	Rural Emergency Medical Svc Dist #2	\$ 6,252.00
# 122	Insurance Premium-In-Lieu	\$ 150.00
# 126	Building & Planning	\$ 8,483.41
# 127	Emergency Svcs Communication	\$ 111.28
# 128	Hotel/Motel Tourism	\$ 13,547.96
# 129	Community Services	\$ 10,481.06
# 140	Affordable Housing	\$ 5,443.73
# 170	Trial Court Improvement	\$ 239.10
# 410	Regional Landfill	\$ 18,052.87
# 460	Regional Stormwater	\$ 2,031.30
# 501	Equip Rental & Rev	\$ 14,622.48
# 502	Central Services	\$ 3,700.00
		\$ 201,614.83

(11)

Board recessed at 9:50 a.m.

(12)

Executive Session held at 9:53 a.m. for approximately 6 minutes regarding personnel per RCW 42.30.110(1)(g).

Board adjourned at 9:59 a.m. until their next scheduled meeting at 9:00 a.m. on January 17, 2023.

Chris Seubert, Chairman

January 17, 2023

Stacey Harman, Clerk of the Board