

## **ASOTIN COUNTY BOARD OF COMMISSIONERS**

**October 5, 2020**

### **Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Chris Seubert, Chairman; Brian Shinn, Vice-Chair and Chuck Whitman, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Shinn moved to approve the minutes of September 28, 2020, as written. Whitman seconded, motion carried.

(2)

#### Committee reports:

Public hearing was held at 9:15 a.m. in the Commissioners Chambers and was also available via webinar. Cynthia Tierney, Community Services Director, presented the Washington State Department of Commerce's, Community Development Block Grant Corona Virus Funding. Funds would be used to assist low-income citizens with emergency funding for rent and utility payments. To receive this award, the Department of Commerce asks that an official from each city approve the funding that will pass through Asotin County via subrecipient agreement with Community Action Partnership. In order to get the full amount, the County will need to get both the cities of Clarkston and Asotin to provide letters of cooperation. Kristin Schmidt, Director, Area Agency on Aging & Community Services Community Action Partnership gave an update on the Future Story Initiative. The Initiative is funded by the CDBG Block Grant. She communicated two stories on how the funds were used to help community members. With the additional grant funding, there will be more stories comparable to the ones she told.

Due to COVID-19 restrictions, public comments will be accepted through Friday, October 9, at 12:00 p.m. via e-mail to [bocc@co.asotin.wa.us](mailto:bocc@co.asotin.wa.us) or via mail to PO Box 250, Asotin, WA 99402.

No further comments, hearing closed at 9:29 a.m.

#### Cynthia Tierney, Community Services Director

(3)

Tierney presented the DSHS and County Agreement on Data Security Requirements. The agreement states the data security requirements for any work to be performed and any Program Agreement between the parties. The County's Information Systems Admin. Found no issues with the requirements.

Whitman moved to approve. Shinn seconded, motion carried.

## October 5, 2020 - Asotin County Commissioner's Regular Proceedings - Continued

Tierney presented the Equipment Loan Agreements between Asotin County Community Services and Goodwill Industries as well as one with a client. The agreement outlines the terms and conditions allowing Community Services to loan out computers from Community Services so that they may provide services remotely during the COVID-19 pandemic. The computers were paid for by a grant from the Washington Disability Council.

Shinn moved to approve. Whitman seconded, motion carried.

Tierney presented a template Equipment Loan Agreement. She asked for the ability to sign any future agreements without having to present each one to the Board.

Whitman moved to approve. Shinn seconded, motion carried.

### McKenzie Campbell, County Clerk

(4)

Campbell presented the Jury+ Jury Management System Software Maintenance Agreement Renewal Terms and Conditions. This is an annual contract. There have been no changes from last year's contract.

Shinn moved to approve. Whitman seconded, motion carried.

### Craig Miller, Public Works Project Manager

(5)

Miller presented a Southway Bridge Pavement Change Order for the additional work to remove the bridge deck. The amounts on the change order have been reviewed and all entities involved with the project have been informed. The completed project came in approx. \$54,000 under budget.

Whitman moved to approve. Shinn seconded, motion carried.

Miller gave an update on the Snake River Road Project. The project began in 2009. The county has been working to get to the construction phase for 11 years. Environmental and Tribal concerns have contributed to the extended time frame. As a result, the grant that was to provide funding for the project is set to expire. The County needs to get a letter of agreement from all entities involved, on how to move forward. In order to meet the funding deadlines, the project will need to advertise for bids in April of 2021. Seubert expressed the need to have discussions and stay on good terms with the tribe. Failure to do so may have negative effects on future collaborative projects.

### Miscellaneous:

(6)

Seubert presented the Asotin County Fire Dist/Asotin County Building Use Interlocal Agreement. This agreement sets the terms and conditions for the County Courts to rent the Fire District building located at 2377 Appleside Blvd. in the Clarkston Heights. The Court can use the building as an emergency secondary site to hold hearings and trials during the Covid-19 pandemic.

October 5, 2020 - Asotin County Commissioner's Regular Proceedings - Continued

Whitman moved to approve. Shinn seconded, motion carried.  
Claims approved and ordered paid:

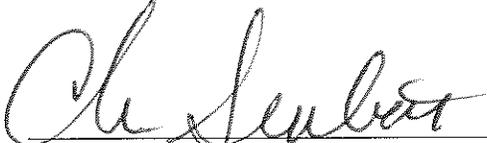
#001	Current Expense	\$ 10,546.18
#101	County Road	\$ 91,303.77
#107	Vetrans Relief	\$ 744.40
#112	Noxious Weed Control	\$ 52.79
#119	Crime Victim Witness	\$ 138.00
#127	Emergency Svcs Communication	\$ 106.60
#170	Trial Court Improvement	\$ 218.87
#410	Regional Landfill	\$ 33,145.84
#460	Regional Stormwater	\$ 14,659.65
		\$ 150,916.10

The following voucher (warrant) numbers are approved for payment:  
301869 through 301934 for a total of \$150,916.10.

The following voucher (warrant) numbers and direct deposit are approved for Payroll:  
12206 through 12326 and 301768 through 301807 for \$336,725.68.

At 9:45 a.m. Board Recessed until 10:30 a.m. Executive Session – Contract Negotiations  
(RCW 42.30.140(4))

Board adjourned at 10:48 a.m. until their next regular scheduled meeting at 9:00 a.m. October  
12, 2020.

  
Chris Seubert, Chairman

October 12, 2020

  
Stacey Harman - Clerk of the Board