

**ASOTIN COUNTY BOARD OF COMMISSIONERS**

**March 16, 2020**

**Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Chris Seubert, Vice Chair and Brian Shinn, Member. Jim Jeffords, Chairman absent.

Regular meeting called to order at 6:30 p.m.

(1)

Seubert announced that agenda items numbers 5, 6 and 9 were cancelled and one item would be added, a resolution.

(2)

Shinn moved to approve the minutes of March 9, 2020 as written. Seubert seconded, motion carried.

(3)

Open to the Public: None

Mark Janowski, Emergency Management Coordinator:

(4)

Janowski along with Brady Woodbury, Asotin County Health Department Administrator gave an update regarding the COVID-19 virus. Woodbury said there has been 884 confirmed cases in Washington and 42 deaths. Woodbury discussed the Governors proclamation and recommended people need to follow social distance of 6 feet, any events of 50 or more people need to be canceled and those of 50 or less need to be approved.; there should be no contact with people out of the area and restaurants are closed for seating services.

Janowski said another proclamation has been put out, adding several other types of gathering venues are canceled. Janowski said everything is fluid and changing quickly.

Woodbury said that people should use voluntary quarantine if they have been in contact with someone that has lab confirmed virus.. Quarantine should be for fourteen days.

Seubert said the County is working on an emergency leave policy for staff, but they will need to use accrued leave first.

Seubert said the County is following Emergency Management and the Health District guidelines with no gatherings of over 50 people, so with that the County Fair will be canceled.

Warren Benner, Sales Committee said if there is a child with an animal to sell and can not, they need to contact the Sales Committee to see if/how they can help.

Shinn said the 2020 Census has been postponed.

Monika Lawrence, City of Clarkston Mayor said they also signed an emergency declaration, but they have closed City Hall for the foreseeable future.

**March 16, 2020 - Asotin County Commissioner's Regular Proceedings - Continued**

(5)

Janowski presented a resolution for a declaration of emergency COVID-19 pandemic. Janowski said it has been approved by the Prosecuting Attorney but did not have time to get the signed one from the courthouse. Ben Nichols, Prosecuting Attorney said he did approve and will sign the ones the Board has. Janowski said this resolution does two things, one is it opens the doors for federal funds down the road the other is it suspends what the County has to go through (red tape) for purchase and possible help with overtime.

Seubert said again, the County is going to keep offices open for essential services as much as possible. We are however trying to limit walk-in and recommend people use drop box outside of the courthouse if possible or online services.

Nichols said the courts are not closed however the dockets are canceled in both District and Superior Courts. Nichols said if a hearing has to be held they will do telephonic or video unless that is not possible and then it will be held in Superior Courtroom. Nichols said the acting Superior Court Judge has postponed jury trials until at least April 6<sup>th</sup>.

Shinn moved to adopt Resolution No. 20-12 "Declaration of Emergency COVID-19 Pandemic". Seubert seconded, motion carried.

Chuck Whitman, Veterans Advisory Committee Member:

(6)

Whitman presented for approval the Veterans Advisory Board (AVAB) Expenditure Guidelines, Revision #7 which were approved by the AVAB at their February 25, 2020 meeting. Whitman explained the bulk of the changes are formatting and clarification of established guidelines with additional details which include approval of assistance to interface with DSHS, proof of residency and lifetime financial caps.

Shinn moved to approve the Revision #7. Seubert seconded, motion carried.

(7)

Shinn moved to adopt the one year contract with the Corrections Officers Guild for the period of January 1, 2020 through December 31, 2020. Seubert seconded, motion carried.

(8)

Shinn moved to sign a memo to Darla McKay, County Auditor allowing Chris Seubert, Vice Chair to certify the 2020 presidential primary election, with the Chairman being unavailable. Seubert seconded, motion carried.

Open to the Public:

(9)

Barb Appleford, Fair Board member asked if the Fair Board needs to meet with the Commissioners and Prosecuting Attorney with regard to sponsorship money received since the Fair is canceled. Nichols said he could attend their next meeting, Wednesday, March 18<sup>th</sup>.

Arlene Mullins, Fair Board member said there are no building rentals for April however there are 3 events at the Fairgrounds that have been canceled and will be watching for others.

**March 16, 2020 - Asotin County Commissioner's Regular Proceedings - Continued**

(10)

Kim Belenger, WSU 4-H Coordinator commented about the panic which happens with incorrect social media and asked if the Extension Office should produce a message to those involved in 4-H and FFA regarding the cancellation of the Fair. Board agreed she could produce a message however they would like to review before it is sent out.

(11)

Media: None

Claims approved and ordered paid:

#001	Current Expense	\$	46,920.34	\$ 522.70
#101	County Road	\$	14,265.15	
#104	County Fair	\$	11,485.82	
#106	Law Library	\$	226.00	
#107	Veterans Relief	\$	1,599.87	
#109	Emergency Services	\$	25.00	
#115	DUI County	\$	171.33	
#126	Building & Planning	\$	230.38	
#127	E911	\$	96.00	
#129	Community Services	\$	4,240.53	
#131	Inmate Monitoring	\$	77.50	
#410	Landfill	\$	27,645.55	
#460	Stormwater	\$	6,636.24	
#501	ER&R	\$	23,679.78	
#502	Central Services	\$	3,329.81	

The following voucher (warrant) numbers are approved for payment:

297099 through 297246 for \$140,629.30 and 297065 through 297098 for \$522.70

Board recessed at 7:25 p.m. until 12:45 p.m. on Tuesday, March 17, 2020.

Board reconvened at 12:45 p.m. with Seubert and Shinn present.

(12)

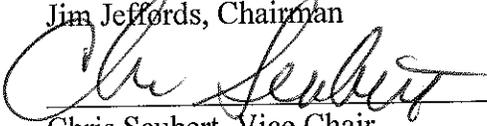
Shinn moved to adopt Resolution No. 20-13 " An Attachment to Resolution #06-17 to the County Personnel Policy". Seubert seconded, motion carried.

Board adjourned at 12:50 p.m. until their next scheduled meeting at 9:00 a.m., March 23, 2020.

  
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Vivian Bly, Clerk of the Board

\_\_\_\_\_  
March 23, 2020

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Jim Jeffords, Chairman

  
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Chris Seubert, Vice Chair