

**ASOTIN COUNTY BOARD OF COMMISSIONERS**

**December 2, 2019**

**Regular Meeting**

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman; Jim Jeffords, Vice Chair and Chris Seubert, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Seubert moved to approve the minutes of November 25, 2019 as written. Jeffords seconded, motion carried.

Open to the Public:

(2)

Joyce Keefer presented information regarding the use of Marina View Drive for three accesses. Keefer said that Karst Riggers, Building Official suggested she discuss with the Commissioners before proceeding through Planning & Zoning. Keefer informed the Board, Marina View Drive is owned by the County since 1961 but everyone has been concerned that it is a private road, which it is not. Keefer said she has been to the State Transportation for access off of State Highway 129 and they will not allow it. Keefer requested the Board give 3 accesses. Keefer said one access is allowed but they need three for building.

Seubert reminded the Board, this came up before. Shinn said he recalls it, there was an attorney that wanted the County to take property from one citizen and give to another and the County does not do that. Shinn said Riggers will need to provide information to the Board, but this was not the venue for the Board to make a decision in. Keefer asked if she could still give them the information she had. Keefer said this area has been used by others, the County would not be taking from one citizen to give to another.

(3)

Public hearing held at 9:15 a.m. regarding 2019 budget amendments, with two public present.

Chris Kemp, COO presented a draft resolution for 2019 budget amendments. Kemp explained the needed amendments for each department with a total current expense amendments of \$316,941.00 with revenues of \$388,000.00 and an ending cash of \$71,000.00 in our favor. Kemp discussed non current expense funds and amendments.

No further comments, hearing closed at 9:29 a.m.

(4)

Public hearing held at 9:30 a.m. the 2020 proposed budget, with two public present.

Kemp presented a power-point for the 2020 preliminary budget stating this was not in final form as she has not received the new construction numbers from the County Assessor and there are still three union contracts that have not been reached.

**December 2, 2019 - Asotin County Commissioner's Regular Proceedings - Continued**

Kemp said there is approximately \$28 million for the 2020 expenditures with the majority in the Public Works funds which include, Road, Stormwater, Landfill, Path & Trails, etc. There is approximately 31% that makes up the General Fund. Kemp said the revenues look about the same when looking at the overall budget. Kemp said even though the Current Expense has a deficit, when you look at the overall budget there is not.

Kemp discussed the budget comparison between 2019 and 2020 with an ending cash balance for 2020 Current Expense at \$1,289,637.00 which may change as not all departments expend their full budget.

Jeffords asked if there is a new fund for the new Jail funds to come in. Kemp said she will set up probably three new funds in 2020 for bond, construction and operating costs.

No further comments, hearing closed at 10:00 a.m.

Michelle Peters, Visit Lewis Clark Valley President:

(5)

Peters gave an update of the tourism program. Peters said she does not have the 2019 figures yet, usually doesn't get them until about May. Peters said the lodging numbers have been down a little bit and believes it has to do with Horizon Airlines leaving the area.

Darla McKay, County Auditor:

(6)

McKay presented the Department of Licensing Agent Agreement with the County for the period of 1/1/2020 to 6/30/2025 and requested authorization to sign.

Jeffords moved to authorize the Auditor to sign. Seubert seconded, motion carried.

(7)

McKay presented the Department of Licensing Subagent Agreement with Licensing Etc. for the period of 1/1/2020 to 6/30/2024 and requested authorization to sign.

Seubert moved to authorize the Auditor to sign. Jeffords seconded, motion carried.

Dustin Johnson, Public Works Director:

(8)

Johnson presented the ordinance for temporary winter closure of Cougar Creek Road. Johnson said no comments have been received since the public hearing last week. Johnson said he has talked to the Fish & Wildlife (WDFW) and they will be starting on the gate and putting out a press release so the public knows what is going on.

Jeffords moved to adopt Ordinance No. 19-35 "An Ordinance Establishing the Temporary Winter Closure of Cougar Creek Road Within Asotin County". Seubert seconded, motion carried.

**December 2, 2019 - Asotin County Commissioner's Regular Proceedings - Continued**

(9)

Johnson presented the third addendum to the Intergovernmental Cooperative Agreement between the four entities (City of Clarkston, City of Lewiston, Nez Perce County and Asotin County) regarding the Southway Bridge Rehabilitation project. Johnson informed the Board, this is the same as the original agreement with a few minor changes in the payment dates. Johnson said he believe the other three entities have already signed.

Seubert moved to approve and sign the Third Addendum to Intergovernmental Cooperative Agreement. Jeffords seconded, motion carried.

(10)

Committee reports.

(11)

Open to the Public: None

(12)

Media

Claims approved and ordered paid:

#001	Current Expense	\$ 16,559.73	\$ 300.34
#101	County Road	\$ 9,674.82	
#103	Capital Improvements	\$ 32,400.00	
#107	Veterans Relief	\$ 1,150.00	
#112	Noxious Weed	\$ 1,436.05	
#122	Ins In Lieu	\$ 14.02	
#123	CDBG	\$ 1,173.00	
#126	Building & Planning	\$ 34.96	
#127	E911	\$ 54,767.39	
#129	Community Services	\$ 4,955.00	
#170	Trial Court Improvement	\$ 7,245.76	
#410	Landfill	\$ 22,140.70	
#501	ER&R	\$ 5,997.04	
#502	Central Services	\$ 4,251.10	

The following voucher (warrant) numbers are approved for payment:

294096 through 294176 for \$161,799.57 and 294177 through 294196 for \$300.34

Executive session held at 10:25 a.m. for approximately ten minutes regarding personnel issues per RCW 42.30.110(I).

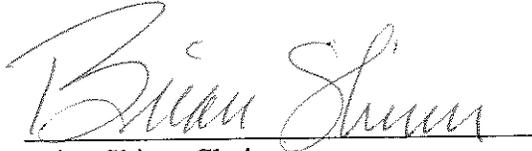
Board reconvened to regular session at 10:35 a.m.

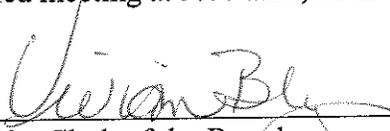
(13)

Board held a phone conference with Scott Hutsell, Lincoln County Commissioner to discuss the process they did to bring union contract negotiations to open to the public.

**December 2, 2019 - Asotin County Commissioner's Regular Proceedings - Continued**

Board adjourned at 11:20 a.m. until their next scheduled meeting at 9:00 a.m., Monday, December 9, 2019.

  
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Brian Shinn, Chairman

  
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Vivian Bly, Clerk of the Board

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December 9, 2019