

# ASOTIN COUNTY

## NOXIOUS WEED CONTROL BOARD

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92 2<sup>nd</sup> Street PO Box 881 Asotin, Washington 99402 Phone: (509) 243-2032

### INSTRUCTIONS FOR FILING AN INVESTIGATION REQUEST FORM

#### ***How do I file an Investigation Request?***

All inspections begin by filling out a Noxious Weed Investigation Request Form, submitted in person, by email, or mail. This form can be used to request an inspection of your property to identify weeds and give advice on control or for concerns about another property with noxious weeds.

#### ***What if my complaint is about weeds on the County's right-of-way or City property?***

If your complaint is concerning noxious weeds growing on City, County, State, or Federal property you will be directed to the appropriate agency.

#### ***What steps are taken after you receive my request?***

1. The Program Coordinator will go to the site in question to determine if a violation exists.
2. If noxious weeds are found growing on the property, the landowner will be notified in writing.
3. A reinspection of the site is made to determine if any control work has been done.
4. If no control is evident, a determination will be made as to the severity of the noxious weed problem on a case by case basis.

If the infestation is not significant, easily controllable, and/or not a threat to neighboring property, a reminder notice will be sent to encourage the landowner to take care of the weeds.

5. If this is a request for your own property, the Program Coordinator will contact you to make an appointment to meet with you onsite. Or, they can look at your property and call you with their assessment if you are not available.

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NOXIOUS WEED INVESTIGATION REQUEST

Date: \_\_\_\_\_

Is this a request to identify weeds on your property?    Yes \_\_\_\_\_    No \_\_\_\_\_

Address of Noxious Weeds:

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If no address is available, please provide accurate description:

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Property Owner's Name (if known): \_\_\_\_\_

Noxious Weeds found (if known):

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**THIS SECTION MUST BE COMPLETED FOR US TO ACT ON THIS MATTER**

Have you notified the landowner prior to filing this complaint?    Yes \_\_\_\_\_    No \_\_\_\_\_

If yes, what was the date of the notification? \_\_\_\_\_

Your Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

Email Address (optional): \_\_\_\_\_

May we enter **your** property to view the noxious weeds if necessary?    Yes \_\_\_\_\_    No \_\_\_\_\_

Comments: \_\_\_\_\_

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