

ASOTIN COUNTY BOARD OF COMMISSIONERS

September 26, 2016

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was: Brian Shinn, Chairman; Jim Fuller, Vice Chair and Jim Jeffords, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Jeffords moved to approve the minutes of September 19, 2016 as written. Fuller seconded, motion carried.

Open to the Public:

(2)

Chris Engledow, Neptune Swim Coach invited the Commissioners to the Aquatic Center on October 1, 2016 from 8:00 a.m., To 9:30 a.m.. Engledow informed them, the University of California swim team was going to be there for training.

Carrie Gurgel, County Coordinator:

(3)

Gurgel presented for the Chairman's signature the Community Development Block Grant (CDBG) #15-62210-001 for the period July 1, 2015 to June 30, 2017 Closeout Performance Report. Shinn questioned the ending date. Gurgel said it should be 2016 and requested the Board change their copies.

Gurgel discussed the quarterly beneficiary reporting form, saying it can be confusing.

Jeffords moved to authorize the Chairman to sign the CDBG Closeout Report and correct the period ending date. Fuller seconded, motion carried.

(4)

Public hearing held at 9:15 a.m. 2016 budget amendments, with six public present. Chris Kemp, CFO presented a list of 2016 budget amendments, explaining the department and reason for the amendment. Kemp informed the Board, the Sheriff's Office and Jail budgets are on target for August, these requests are from the Sheriff. Kemp said the total current expense requests are for \$247,641.00.

Jeffords asked how this would impact the revenues. Kemp said she believed these numbers are already included. Kemp said she believes it to be about \$1.7 million but asked the Board to keep in mind, this is only the first round of amendments, usually she is back in November with others.

Kemp discussed the non current expense, enterprise funds and special revenue funds. Discussion ensued regarding the request from the County Fair and that they may not start 2017 with any reserves. Fuller pointed out that this request does not touch any of the dedicated building funds.

Hearing no further comments, hearing closed at 9:55.m.

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McKenzie Kelley, County Clerk:

(5)

Kelley requested authorization to hire a temporary person as a backfill hire for the time her staff are at Odyssey training. Kelley informed the Board, the AOC grant funds will pay for this temp so no additional funds are required from her budget. Kelley said these funds are funds that would be paying for IT services so she does not want to use if possible. That will be dependent on the training schedule.

Fuller moved to authorize Kelley to hire a temporary backfill person. Jeffords seconded, motion carried.

Chris Kemp, CFO:

(6)

Kemp reminded the Board, a public hearing was held last week to declare certain County property surplus and order a surplus auction. Kemp said at the same time she had provided a list of old computer equipment with the request to e-cycle them.

Kemp requested authorization to e-cycle the computer equipment and presented a resolution ordering the surplus auction.

Fuller moved to authorize the e-cycle of computer equipment and to adopt Resolution No. 16-29 "A Resolution Declaring Certain County Property as Surplus and Ordering Sale by Public Auction". Jeffords seconded, motion carried.

Karst Riggers, Building Official/County Planner:

(7)

Riggers presented Variance Permit 16-20 for Travis Mallory at 43 Cloverland Road for final approval. Riggers explained the applicant is requesting to place a second (additional) small dwelling, approximately 24' x 24' to live in on the same property his father lives on. Currently there is a single wide trailer occupied by the father. Riggers said this property is approximately three acres in the Rural Residential Zone and zoning only allows one single family dwelling per parcel of land.

Applicant informed the Board, he would like to retain the single wide trailer after his father is no longer living in it. Riggers said that would be acceptable as long as it was decommissioned which means the plumbing has to be removed. Riggers said it would be in compliance as long as it was decommissioned.

Riggers said the staff comments are that the new dwelling will need to be approved by the Health District to connect or construct a new system prior to obtaining a building permit.

Riggers informed the Board, the Planning Commission does recommend for final approval.

Fuller moved to follow the recommendation of the Planning Commission and grant final approval with the addition of retaining the single wide trailer as long as it is decommissioned and with staff comments. Jeffords seconded, motion carried.

September 26, 2016 - Asotin County Commissioner's Regular Proceedings Continued

(8)

Riggers presented Conditional use Permit 16-23 for Coralyn Caron at 1540 Elm Street for final approval. Riggers said the property is approximately 1.15 acres in the Low/Medium Density Residential Zone and currently has 3 homes, 2 shops and 20 private storage spaces on it.

Riggers informed the Board, the applicant is requesting to turn the 20 private storage spaces into commercial rentals. Riggers said in 2005 there was an application to build the commercial storage units and it was denied. After that an application was submitted to build the private storage unit with the multiple doors on it.

Riggers said six individuals spoke against the proposal at the Planning Commission meeting, there was no support of the application.

Riggers informed the Board, the Planning Commission recommends to deny the application.

Jeffords moved to follow the recommendation of the Planning Commission and deny the application. Fuller seconded, motion carried.

(9)

Riggers discussed a request received from Stripeco LLC, requesting a two year extension on the conditional use permit at 1186 24th Avenue. Riggers informed the Board, the original conditional use permit was applied for almost two years ago and it stipulates if no construction has started within the two years the permit expires without an extension. Riggers said they are not ready to build yet, but believes they will be within a year.

Riggers recommended a two year extension to the conditional use permit.

Jeffords moved to grant a two year extension. Fuller seconded, motion carried.

(10)

Riggers discussed lifting the burn ban, saying the Fire District #1 is okay with it. Riggers said all around us, entities have lifted theirs and so has the DNR. Riggers said this does not effect the open burning start date. Riggers said he as been asked by local farmers with the burn ban will be lifted as they want to do ag burns.

Riggers recommended to lift the burn ban. Jeffords said he was not in favor of lifting the ban.

Riggers said, if the Board approves to lift the burn ban, he does not at this time have a signed ordinance but could later in the day if the Board with approve.

Fuller moved to follow the recommendation of Riggers, County Fire Marshal and lift the burn ban, not effecting the start for open burning. Shinn seconded, discussion: Fuller said this is not going to allow for weed burning, but it could allow for ag burns. Fuller said there still are restrictions on fire pits on beaches. Fuller said he is taking into account the recommendation of the Fire Marshal. No further discussion, motion carried with vote 2 yes (Shinn and Fuller) 1 no (Jeffords).

September 26, 2016 - Asotin County Commissioner's Regular Proceedings Continued

(11)

Fuller moved to adopt, when available, Ordinance No. 16-30 "A Ordinance Lifting the Emergency Burning Ban Within the Unincorporated Areas of Asotin County". Shinn seconded, motion carried with vote 2 yes (Shinn and Fuller) 1 no (Jeffords).

(12)

By consensus the Board decided not to act on the one letter of interest received for the vacant position on the Board of Equalization. Board said they wanted to re-advertize and see if any other letters of interest are received.

(13)

Committee reports.

(14)

Open to the Public - continued: None

(15)

Media - None

Claims approved and ordered paid:

#001	Current Expense	\$ 13,982.11	\$594.58
#101	County Road	\$ 54,780.76	
#106	Law Library	\$ 70.00	
#107	Veteran's Relief	\$ 131.10	
#112	Noxious Weed	\$ 1,029.26	
#113	Flood Control	\$ 80.00	
#115	DUI County	\$ 2,975.30	
#129	Community Services	\$ 1,101.28	
#410	Landfill	\$ 291.34	
#414	Waste Reduction	\$ 280.00	
#501	ER&R	\$ 3,460.89	
#502	Central Services	\$ 4,565.59	

The following voucher (warrant) numbers are approved for payment:

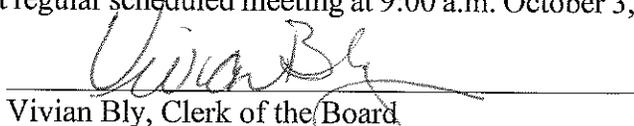
262661 through 262730 for \$83,342.21

Executive session held at 10:45 a.m. for approximately one hour, thirty minutes regarding review of a County employee per RCW 42.30.110(1)(g)).

Board adjourned at 12:15 p.m. until their next regular scheduled meeting at 9:00 a.m. October 3, 2016.



Brian Shinn, Chairman



Vivian Bly, Clerk of the Board

October 3, 2016