

ASOTIN COUNTY BOARD OF COMMISSIONERS

January 25, 2016

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was Brian Shinn, Chairman; Jim Fuller, Vice Chair and Jim Jeffords Member.

Regular meeting called to order at 9:00 a.m.

(1)

Jeffords moved to approve the minutes of January 11, 2016 and January 19, 2016 as written. Fuller seconded, motion carried.

(2)

Open to the public: None

Chris Kemp, CFO:

(3)

Kemp presented a resolution adopting simplified indirect cost rate for year ending December 31, 2014. Kemp explained it is 2014 as that was our last audited financials. The indirect cost rate of 10.25% will be the figure we will use. Kemp reminded the Board, they can adopt to use the de minimis rate of 10%. Jeffords asked if we would be bound by that rate if the Board adopted it. Kemp said that is being discussed right now, there is not clear guidance on that yet.

Fuller moved to adopt Resolution No. 16-02 "A Resolution Adopting Simplified Indirect Cost Rate Plan for Year Ended December 31, 2014". Jeffords seconded, motion carried.

Dustin Johnson, Public Works Director:

(4)

Johnson presented for the Chairman's signature the Digital Submittal Certification - County Road Administration Board, 2016 Road Levy Certification. Johnson said he received the figures from the County Assessor and discussed with the CFO.

Shinn said the County again had to do a shift from the Road budget which the Board truly does not like to do. Jeffords said some counties do both the shift and a diversion. Fuller said there is a county that has had to do staff layoffs.

Jeffords moved to authorize the Chairman to sign the 2016 Road Levy Certification. Fuller seconded, motion carried.

(5)

Board gave committee reports.

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(6)

Darla McKay, County Auditor informed the Board of elections training in Spokane in June that she would like to take all of her office staff to. McKay said it is important for staff to hear first hand the election information especially since this is a presidential election this year. McKay reminded the Board, she has a new staff coming on the first of February, there is an election in May to prepare for and then this training for November. McKay said she doesn't feel there is enough office time to train the new person on all offices duties as well as elections and hearing it all first hand would be good. McKay said she would have the office closing at 2:00 p.m on Tuesday, June 14th and reopening Friday, June 17th.

Shinn said this office has the most public activity and maybe she should take the person that does elections and come back and train the others. McKay said the new staff would be the one working on elections.

Fuller asked if she has budget to take all staff. McKay said she has about \$10,000.00 from the Help America Vote Act (HAVA) funds which has to be used by the end of the year. McKay again said she feels that one on one training is much better than second hand training. McKay said if the Board approves, it gives five months to notify the public and title companies in. McKay reminded the Board, vehicle licensing can be done in Clarkston if someone could not wait until they returned on Friday.

Fuller said he would support as long as enough time for notice was given and because there is a secondary location for vehicle licensing.

Jeffords said he sees it both ways and as long as there are funds and closing an office for training has been allowed previously for the Assessor's Office. Jeffords said he would prefer the office remain open and the trained become the trainer but sometimes that can not happen.

Shinn said the biggest complaint from the public is the lack of access to elected offices, but if she feels the best training is the one on one and we do have another vehicle licensing source he could be swayed. Shinn asked McKay if there are any statutes that prohibit her office being closed for days in a row. McKay said she did not know but would look into it. Fuller said he thinks it is just by legislative authority setting office hours. Shinn requested she does look into it and then let the Board know and they can take action then.

(7)

Board scheduled a Town Hall meeting for Wednesday, February 17, 2016 at 6:30 p.m.

(8)

Open to the Public - continued: None

(9)

Media - None

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Claims approved and ordered paid:

#001	Current Expense	\$ 34,972.03
#101	County Road	\$ 11,593.77
#104	County Fair	\$ 52.19
#108	Alcoholism	\$ 3,006.63
#115	DUI County	\$ 388.37
#118	Drug Seizure	\$ 51.72
#122	Ins In Lieu	\$ 7,829.09
#126	Building & Planning	\$ 2,825.23
#127	E911	\$ 96.00
#129	Community Services	\$ 1,284.95
#410	Landfill	\$ 44,900.59
#413	Old Landfill Post Closure	\$ 2,405.12
#414	Waste Reduction	\$ 1,040.00
#501	ER&R	\$ 3,832.24
#502	Central Services	\$ 3,246.10
#664	PFD	\$ 1,469.99

The following voucher (warrant) numbers are approved for payment:
255686 through 255784 for \$118,994.02

Board recessed at 10:20 a.m. for approximately five minutes.

Board reconvened at 10:25 a.m. with all members present.

Executive session held at 10:25 a.m. for approximately thirty minutes regarding contract negotiations pursuant to RCW 42.30.140(4).

Board reconvened to regular session at 10:55 a.m.

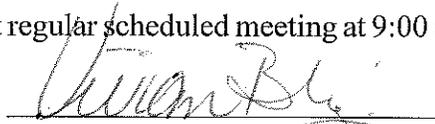
(10)

By consensus the Board approved the St. Maries Chamber of Commerce's request to utilize the Snake River/Grand Ronde Rivers from Hells Gate State Park Marina to Boggan's Oasis on the Grand Ronde River on Friday, May 27, 2016 as part of the 2016 USA World Championship Marathon Jet Boat River races, provided the sponsoring group does so in a manner to ensure public safety and that Asotin County is named in the sponsoring group's insurance coverage as an additional insured, with a \$5 million dollar per incident coverage throughout the race event.

Board adjourned at 11:10 a.m. until their next regular scheduled meeting at 9:00 a.m. February 1, 2016.



Brian Shinn, Chairman



Vivian Bly, Clerk of the Board
February 1, 2016