

ASOTIN COUNTY BOARD OF COMMISSIONERS

February 29, 2016

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Brian Shinn, Chairman; Jim Fuller, Vice Chair and Jim Jeffords Member.

Regular meeting called to order at 9:00 a.m.

(1)

Fuller moved to approve the minutes of February 22, 2016 as written. Jeffords seconded, motion carried.

Open to the public:

(2)

Dan Long, 2480 19th Street told the Board he was concerned about Fish & Wildlife land is not included in the tax rolls and suggested the legislature should pay taxes.

Shinn said he agreed and money that funds these lands have different requirements. Shinn said Fuller is working with a lot of counties regarding the payment in lieu of taxes (PILT) funds. Fuller said that would be a good bill for the legislature to consider next year.

(3)

Sarah Lee, Clarkston Heights asked why the County stopped plastics recycling. Jeffords said this had been discussed several times. If plastics are contaminated they ended up in the Landfill no matter the efforts of some. Jeffords told Lee, there are a couple of recyclers in Lewiston still taking plastics.

(4)

Noel Hardin, Fire District #1 Fire Chief expressed that with the lack of grazing on the Fish & Wildlife lands it becomes fuel for fires.

(5)

Hardin asked if the Board would be having any meetings regarding fireworks. Shinn said nothing has been done yet, however, he has been talking to the City of Clarkston to see if they and the County can work out the dates of use. This would mean the County would give up a couple of days and the City would add a date, but nothing has been discussed amongst the Commissioners. Shinn said the Board is trying to get it moving forward in order to meet the deadlines..

(6)

Lynn Jarvis, City of Asotin resident asked if the Board is planning a public hearing for the "upriver" ordinances in March. Shinn said yes, possibly later in March. Shinn said, as far as he understood, the comments from the Town Hall meeting were to go to the Task Force for review, they need to forward any changes to the Prosecuting Attorney's Office for review and approval. Then the Board will schedule a public hearing. Jeffords said he thought the same.

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(7)

Jeffords asked Karst Riggers, Building Official if open burning could start earlier. Jeffords said he had someone ask him. Riggers said it starts April 1st and has been set by ordinance. Noel Hardin, Fire Chief said he would not recommend changing it. Hardin said people have been educated for the start and end of open burning and it would just lead to confusion. Hardin reminded the Board, there are areas outside of the boundaries that can burn outside of the set dates also entities like the City of Asotin and the County can burn outside of those dates.

Kelly Longfellow, Fair Board Member:

(8)

Longfellow presented a two year Silver Level Rodeo Sponsor agreement with Dan Anderson Construction for construction of a new announcer stand deck and staircase. Longfellow said the Fair Board agrees the work is worth \$6,000.00, entitling Anderson to the 2 year Silver sponsor status for 2016 and 2017. Longfellow said the bid exceeded the \$6,000.00 which the Fair will pay the difference of \$557.78 plus permit fees and taxes.

Jeffords moved to approve and sign the agreement with Anderson. Fuller seconded, motion carried.

(9)

Jeffords asked Longfellow about an agreement with Mike's Pole Barns for a 12 x 12 single slope pole building for trade for 10 years of free advertising for his business. Jeffords said he knows that Peggy Hansford, Fair President had been working with Jane Risley, Deputy Prosecuting Attorney, but questioned why Risley had not signed off on it.

Jeffords moved to approve the agreement with Mike's Pole Barns contingent on the Deputy Prosecuting Attorneys' signature. Fuller seconded, discussion: Fuller said he noticed that Anderson's was a bid and this is not. Longfellow said this is a donation not a bid. Jeffords asked if this is not a bid, is it a straight across the board exchange. Shinn commented that the Anderson bid did have a breakdown of value and would like to see that added to this agreement. No further comments.

Jeffords amended his motion to add that the value needed to be added to this agreement. Fuller seconded, motion carried.

Gail Campbell, Fair Board Secretary:

(10)

Campbell informed the Board, the Fair Board has been awarded on of the grants they applied for, this one for the repair to the barns, roofs and some concrete repair. Campbell said they have been granted \$90,000.00 from the Department of Agriculture Fairs Programs and requested the Chairman sign.

Fuller moved to authorize the Chairman to sign the State of Washington Department of Agriculture Fairs Program Agreement #K1845. Jeffords seconded, motion carried.

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John Hilderbrand, County Sheriff:

(11)

Hilderbrand informed the Board he has an opening or a Corrections Deputy and requested to refill the position. Hilderbrand informed the Board, the Civil Services does have a current list.

Jeffords moved to authorize the Sheriff to refill the vacant Corrections Deputy position. Fuller seconded, motion carried.

Megan Stewart, Asotin County Conservation District, Programs & Operations Coordinator:

(12)

Stewart presented for the Chairman's signature the Landowner Agreement for projects funded by the Salmon Recover Funding Board for the Headgates Dam project. Stewart explained, this agreement states the Landowner, the County, will not change anything to the dam associated to this work within the ten year life of the agreement. Stewart said the Conservation District will probably send someone to check on the dam at least one time a year, but requested if the County have people working in the area, if they would just stop and check to see if there is anything that might need to be addressed/fixd.

Jeffords moved to authorize the Chairman to sign the Landowner Agreement. Fuller seconded, motion carried.

(13)

Jeffords moved to follow the recommendation of the Fair Board and appoint Amber Neighbors to an unexpired term, to expire July, 2018. Fuller seconded, motion carried.

Chris Kemp, CFO:

(14)

Kemp presented the inventory of County capitalized assets in compliance with RCW 36.32.210 with the letter to the County Auditor with the lists. Kemp explained this inventory is from the period ending December 31, 2015.

Fuller moved to approve the inventory lists and sign the letter to the County Auditor. Jeffords seconded, motion carried.

Dustin Johnson, Public Works Director:

(15)

Johnson presented the Intergovernmental Cooperation Agreement with Grant County. Johnson explained this agreement will allow Asotin County to purchase from bids already received by Grant County as they have already done the formal advertisement and bid process. Johnson said this is for the purpose of purchasing dump trucks.

Jeffords moved to approve the Intergovernmental Cooperation Agreement with Grant County. Fuller seconded, motion carried.

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(16)

Johnson reminded the Board of the public hearing held for a County right-of-way vacation application from Rick Rogers at 2909 Grandview Drive and at that time he presented the Engineer's Report. Johnson informed the Board, after the public hearing he received mail from Dick White as well as an email from Rick Rogers.

Fuller said, after reviewing the Public Works Director's summary and listening to his recommendation and the testimonies of the public he has concluded that granting the vacation would not benefit the neighborhood in particular or the County in general.

Fuller moved to reject the request for the right-of-way vacation. Jeffords seconded, discussion: Fuller said some of the issues brought up during the hearing were not necessarily relevant to the decision, like the Valleyview vacation which was a benefit to the County as far as a safety issue and is not a comparison to this vacation. Jeffords asked Riggers if a demolition permit was needed if it is decided this building has to be tore down. Riggers said he did not think so since it is not on the tax rolls. Shinn said this process is simply for the vacation application and Mr. Rogers now can go to the Planning & Zoning Commission to request an encroachment permit. Nothing is saying the building has to be torn down right now. No further discussion, motion carried.

(17)

Board gave committee reports.

(18)

Board discussed the complaints of staff and public smoking outside of office windows as well as within the 25 feet of building entrances. Board asked Johnson to come up with signs. Johnson said they will put together a signage plan.

Open to the Public (continued):

(19)

Rick Rogers, 2909 Grandview Drive said he was confused because Shinn said there was an opportunity for him to go to the Planning Commission for an encroachment permit or a variance. Shinn said he checked with Johnson and Riggers and if the vacation was denied he could go back to the Planning Commission.

Riggers said Rogers started with a variance and the Prosecuting Attorney said it would not work and an encroachment permit would not go through the Planning Commission it would go through the Public Works Department.

Fuller asked Johnson if that is how it would work. Johnson said the vacation and encroachment were both answered with the Board's decision to deny the vacation, however, this action was just for the vacation. Fuller asked, if with an encroachment permit, would the same questions be asked. Johnson said yes, however, Rogers is welcome to apply for an encroachment permit but because of today's decision he would believe the outcome would be the same.

Rogers asked for a clarification, if there is another action he can do or is someone going to tell him what he has to do.

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Fuller said today's action is that he can not have his building on the County land and the building needs to be removed.

Shinn said he thought the Prosecuting Attorney told him the next step is an encroachment permit but he will check and see and told Rogers, someone would send him a letter informing him of what the next step is.

(20)

Bruce Oakes, 31900 Snake River Road informed the Board, people are complaining to him about the two deputies that are on paid leave. People are complaining that the County is wasting money giving them a paid vacation for two months. Shinn said there are rules that have to be followed when it comes to personnel issues.

(21)

Media - None

Claims approved and ordered paid:

#001	Current Expense	\$ 12,859.26
#101	County Road	\$ 7,108.30
#107	Veterans Relief	\$ 495.28
#108	Alcoholism	\$ 3,442.42
#115	DUI County	\$ 208.05
#117	Anatone Comm Bldg	\$ 132.59
#119	Crime Victim Witness	\$ 2,124.04
#129	Community Services	\$ 1,568.14
#410	Regional Landfill	\$ 4,880.36
#413	Old Landfill Post Closure	\$ 5,620.79
#414	Waste Reduction	\$ 140.00
#460	Stormwater	\$ 7,865.27
#501	ER&R	\$ 860.78
#502	Central Services	\$ 3,546.40

The following voucher (warrant) numbers are approved for payment:
256634 through 256733 for \$50,851.68

Executive session held at 10:50 a.m. for approximately thirty minutes regarding contract negotiations pursuant to RCW 42.30.140(4)

Board reconvened to regular session at 11:40 a.m.

(22)

Board met with Marie Eggart, County Clerk for a work session regarding the new Odyssey program and the impact it will have on her staff and the office.

Eggart informed the Board, she will be retiring around her birthday of July 12, 2016 depending on some Medicare information. However, her retiring will be a hardship on her office with the new program

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being started and her retiring. Eggart said with her leaving the office will be losing twenty-five years of experience and she needs to make sure the staffing continues.

Eggart said she has worked hard these last three years with McKenzie Campbell on how the office works and working on accounting plus she has just starting working with Nicole Farris on end of day process and accounting.

Eggart said with this new program they will also be doing scanning, so the office will have that to learn. Eggart said they will have to decide if they will keep paper copies of records as that is what the public has access to, plus doing the scanned records.

Jeffords asked about the training that starts in March and the scanning process. Jeffords asked Eggart if she was checking with other counties to see how they are doing the scanning. Eggart said the training dates the ones that Campbell will need to go to are not listed.

Eggart said the impact on her staff, besides for training will be effected by vacations, she is trying to encourage her staff to take vacation before she is gone in July, but not use any in October, but they have a limited amount they can carryover to the new year.

Shinn clarified, she is requesting more staff and asked her what she is actually requesting. Eggart gave a scenario - when she leaves Campbell would become Clerk, Farris the current Office Assistant 3 (OA3) would become Chief Deputy Clerk/Office Assistant 4 and the new full time/5 month OA3 would reclassify to a full time position and no other staff would be requested. The office would be that much ahead because the new OA3 will already have five months of training. Eggart said the best staffing option would be to hire the new full time/5 month OA3.

Shinn said, so what she is looking for is a budget amendment to fund the 5 month position and then it would balance back out because she would be retired leaving the same amount of staff as current. Eggart agreed as long as she doesn't find out something different that changes her retirement date.

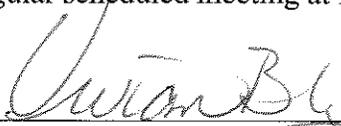
Board said they will make a decision by the next meeting.

After further discussion, Jeffords moved to hire a full time/5 month OA3 for the Clerk's Office with the possibility of it reclassifying to permanent. Fuller seconded, discussion: Fuller said this is based on the retirement of Eggart in July, 2016. No further discussion, motion carried with a vote of two yes by Shinn and Jeffords and one vote no by Fuller.

Board adjourned at 12:20 p.m. until their next regular scheduled meeting at 9:00 a.m. March 7, 2016.



Brian Shinn, Chairman



Vivian Bly, Clerk of the Board
March 7, 2016