

# ASOTIN COUNTY BOARD OF COMMISSIONERS

December 14, 2015

## Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present was: Jim Jeffords, Chairman and Jim Fuller, Member. Brian Shinn, Vice Chair attending a previously scheduled meeting.

Regular meeting called to order at 9:00 a.m.

(1)

Fuller moved to approve the minutes of November 30, 2015 and December 7, 2015 as written. Jeffords seconded, motion carried.

(2)

Open to the Public: None

(3)

Fuller moved to authorize the Chairman to sign the Implementation of the Voluntary Stewardship Program (VSP) with State of Washington Conservation Commission. Jeffords seconded, discussion: Jeffords noted there is no contract number, he presumed the State would assign. Fuller asked who the County was going to have as designee, would it be the previous designee, Asotin County Conservation District? Jeffords said he believes this contract has a dead line of December 23, 2015 and at this point what is important is getting it signed. Fuller and Jeffords agreed the Board needs to meet with Karst Riggers, Building Official/County Planner and the County Conservation District to discuss. Jeffords pointed out, after discussion with County legal, he was directed to fill in his name as well as Karst Riggers.

Fuller asked Chris Kemp, CFO if there was a place holder in the 2016 budget for these pass through funds. Kemp said she did not believe it was ever discussed. Fuller suggested that might need to be done before the adopted budget. No further discussion, motion carried.

(4)

Public hearing held at 9:15 a.m. regarding the 2015 budget amendments with eight public present. Chris Kemp, CFO presented the draft resolution for the 2015 budget amendments, explaining these are the final budget amendments for any unexpected expenditures like sick and vacation buy back. Kemp explained the department amendments.

Jeffords said the Board was hoping they would not need an amendment for transportation, however now doing the legislative travel has effected that, but the Board does feel the County gets more out of the Board attending those legislative meetings.

Charlotte Tuttle, City of Asotin resident asked what VEBA vacation is. Kemp explained the VEBA is a program the County pays into for employees if they use less than 32 hours of sick leave, it is used as an incentive. The vacation buy back is a payout at the end of the year for employees who request it because they have more vacation time on the books that can not be carried over to the next year.

Hearing no further comments, hearing closed at 9:27 a.m.

## December 7, 2015 - Asotin County Commissioner's Regular Proceedings Continued

(5)

Public hearing held at 9:30 a.m. regarding the 2016 preliminary budget with six public present. Fuller started out by thanking Kemp for adding the power point at a last minute request by the Board.

Kemp provided a power point, explaining the 2016 expenditure budget is at \$26 million with 48% for Public Works, 30% for general fund and 22% for all other. Revenue budget is at \$24 million with 40% for intergovernmental, 27% taxes, 19% goods and services and the balance for license and permits, fines and penalties, miscellaneous revenue and other financing. Kemp explained the revenues are lower because of special revenue funds, intergovernmental revenues are larger in 2016 due to the funds for the Freshman Way project.

Kemp explained the basic sales tax is up about 5%, interest earnings are coming back up, but the Treasurer would like to revisit the investments. Expenditure trends for current expense are up because of three positions being added (2 deputies, 1 prosecuting attorney) which makes the increase in personnel costs vs head count.

Kemp informed the Board, due to the closing of some funds there are only 68 funds in the 2016 budget. Kemp presented what the 2016 budget will look like with a total for current expense at \$7,166,756.00 and non-current expense at \$25,915,256.00. Kemp said this budget takes into account the allowable 1% property tax as well as the shift from Public Works.

Kemp said she will be presenting the resolutions next week as she is still waiting for some figures from the County Assessor regarding Veteran's Relief and Mental Health.

Board discussed with Kemp the concern of the possibility of reduced state funds which will effect the budget. Jeffords said Asotin County is just as concerned as other counties. Kemp said Asotin County is limited in revenues so departments that are allowed to charge fees need to be revisiting those.

Charlotte Tuttle, City of Asotin resident asked if the line item in the budget called County Agent is the Extension Office. Kemp said it is. Tuttle asked if it really costs as much as the proposed budget says for elections. Kemp said that would be a question for the Auditor, but that is what she is told.

Hearing no further discussion, hearing closed at 9:50 a.m.

### Michelle Peters, Visit Lewis Clark Valley President & CEO:

(6)

Peters gave an update on the Visitor Bureau, presenting information from Dean Runyan Associates regarding travel impacts and visitor volumes. Peters said the lodging revenues as well as tax revenues from retail sales and food services are up from last year. Peters informed the Board, revenues to the Visitor Bureau are received from each, Asotin County, City of Clarkston and Idaho Travel Council at 1/3 each. The funds from Idaho Travel Council does not include NezPerce County.

Peters said the Mia Lin confluence project finally finished this year, after ten years. Jeffords said he has been out there a few times and has never seen anyone around. Peters said a marketing plan is being worked on.

Peters informed the Board, there was 15,000 visitors from the tour boats that visited the valley, however they were not overnight visitors due to the inadequate air vessel service in the valley. However, they are bused here from Spokane.

**December 7, 2015 - Asotin County Commissioner's Regular Proceedings Continued**

Cynthia Tierney, Community Services Supervisor:

(7)

Tierney reminded the Board, about one year ago Community Services got the CARF accreditation which has allowed them to apply for this new program of being a provider of the Department of Vocational Rehabilitation. Tierney explained they want to start with a short program to make sure what will be required from Community Services and then may consider applying for an 18 month program. Tierney requested the Chairman sign the application request which provides notice of who may contractually bind Asotin County as well as the Contractor Background Check Confidentially Agreement for Designated Employees Who Process Checks, which she also will sign.

Jeffords asked, if approved how long to get the grant back for the Board to sign. Tierney said she would guess mid-January allowing to go through legal.

Fuller moved to authorize Tierney and the Chairman to sign. Jeffords seconded, motion carried.

Butch Aiken, Emergency Management Director:

(8)

Aiken informed the Board of the issues they are having on the ten year old Poly Com system (video arrangement system) in Superior Court. Aiken informed the Board, he has contacted the company that installed the current one, Superior and would like to set up a teleconference with them, himself, the Board, the Court Judges and the Sheriff and Jail to discuss an upgrade. Aiken said the current system is analog and will have to be upgraded to digital. Aiken said he hopes a teleconference will not cost any money.

Fuller asked if this would have to be purchased after an RFQ was requested or if this is a single source provider. Aiken said he was not sure.

Jeffords asked what the current system cost. Aiken said \$75,000.00, ten years ago.

Fuller said he feels this all needs to be researched and Aiken should work hand in hand with the Courts and Sheriff's Office, maybe developing a committee. Jeffords said he agreed with Fuller.

The Board said they were good with Aiken trying to coordinate a teleconference.

(9)

Fuller moved to officially recognize and appoint Dustin Johnson as the Asotin County Public Works Director/County Engineer effective his hire date of October 12, 2015. Jeffords seconded, motion carried.

Dustin Johnson, Public Works Director:

(10)

Johnson had Craig Miller, Project Manager give an update on the Fleshman Way project. Miller informed the Board, the right of way in nearly completed, they have had two property owners agree, which the Board needs to approve and still are negotiating with two.

Miller said they are getting ready for advertising for the asbestos abatement and he may be recommending to the Board to have the buildings tore down rather than trying to auction them due to the timeline. Fuller said if it is going to interfere with the project timeline, he has no objections to the buildings being tore down. Miller said after they advertise and know what the asbestos abatement timeline is he will make a recommendation to the Board.

**December 7, 2015 - Asotin County Commissioner's Regular Proceedings Continued**

Jeffords asked if Miller knew what the anticipated start date is. Miller said right now they are looking at March 1, 2016.

(11)

Johnson had Steve Becker, Landfill Supervisor present information regarding recycling. Becker reminded the Board he had presented information regarding the costs for the County to continue recycling of plastics. Becker reminded the Board, the issue is the contamination to the plastics recycling and the plastics ending up in the Landfill.

Becker recommended to the Board to discontinue recycling of plastics as well as aluminum cans. Becker said by eliminating the number of trips required to empty recycling bins the employees can be kept on site to do the work at the Landfill that is needed. Becker said they will continue to recycle cardboard, catalogs and newsprint and will do pickups on an as needed basis at all four recycling sites. Becker said they will continue to have two 20' bins at the sites. Becker said he figures it will take a couple of months for people to get used to what can and cannot be recycled.

Fuller said some of the Landfill staff was hired to do recycling and we need to make sure we utilize their time.

Becker clarified that he is recommending to eliminate recycling for both plastics and aluminum cans. Jeffords confirmed the recycling would still be for cardboard, catalogs and newsprint. Becker said that was correct.

Fuller moved to authorize the Landfill to start eliminating recycling for plastics and aluminum cans effective January 1, 2016 at the four County recycling sites. Jeffords seconded, motion carried.

(12)

Committee reports.

(13)

Fuller moved to sign the Addendum to Interlocal Agreement Pursuant to RCW 39.34.180 Provision of Municipal Court Serves By County to City of Clarkston, Washington. Jeffords seconded, discussion: Fuller pointed out the addendum is because the effective date of January 1, 2015 was missed in the agreement. No further discussion, motion carried.

(14)

Fuller moved to inter into the Borrow Pit Agreement with Don Polumsky for a five year period for \$2.50 per cubic yard for 250 cubic yards. Jeffords seconded, motion carried.

(15)

Open to the Public - continued: None

(16)

Media - None

Claims approved and ordered paid:

#001	Current Expense	\$ 52,189.72	\$133.92
#101	County Road	\$124,701.45	3.65
#108	Alcoholism		6.03

**December 7, 2015 - Asotin County Commissioner's Regular Proceedings Continued**

#109	Emergency Mgmt		0.22
#112	Noxious Weed	\$ 570.37	7.82
#115	DUI County	\$ 388.37	
#122	Ins In Lieu	\$ 22.00	
#126	Building & Planning	\$ 94.24	6.91
#127	E911	\$ 3,840.66	
#129	Community Services	\$ 6,542.64	2.91
#146	Special Real Estate	\$ 550.00	
#170	Trail Court Improvements	\$ 1,314.46	
#410	Landfill	\$ 20,234.92	
#413	Old Landfill Post Closure	\$ 1,100.00	
#414	Waste Reduction	\$ 1,247.08	
#460	Stormwater	\$ 984.84	2.88
#501	ER&R	\$ 41,833.81	36.05
#502	Central Services	\$ 4,116.35	

The following voucher (warrant) numbers are approved for payment:  
 254589 through 254730 for \$259,730.91 + \$200.39 = \$259,931.30

The following voucher (warrant) number was approved for Special Payroll:  
 254535 for \$428.46

Executive session held at 11:15 a.m. for approximately fifteen minutes regarding contract negotiations per RCW 42.30.110.

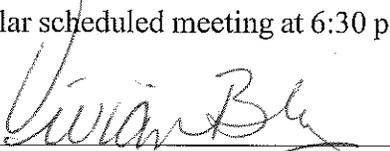
Board recessed at 11:30 a.m. until 1:30 p.m. to meet with Scott Gallina, Superior Court Judge and 2<sup>nd</sup> District Judicial Court Appointed Special Advocates (CASA) Program representatives.

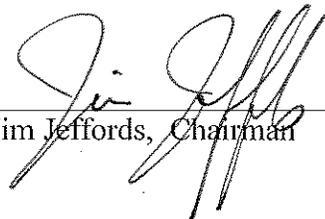
Board reconvened at 1:30 p.m. with Jeffords and Fuller present.

(17)

Board met with Scott Gallina, Superior Court Judge and 2<sup>nd</sup> District Judicial Court Appointed Special Advocates (CASA) Program representatives as well as Ryan Murrey, WA CASA Executive Director on the phone, to discuss the CASA program as it pertains to Asotin County. No action taken.

Board adjourned at 2:45 p.m. until their next regular scheduled meeting at 6:30 p.m. on December 21, 2015.

  
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 Vivian Bly, Clerk of the Board

  
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 Jim Jeffords, Chairman

December 21, 2015