

ASOTIN COUNTY BOARD OF COMMISSIONERS

August 22, 2016

Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Brian Shinn, Chairman, Jim Fuller, Vice Chair and Jim Jeffords, Member.

Regular meeting called to order at 9:00 a.m.

(1)

Fuller moved to approve the minutes of August 8, and August 15, 2016 as written. Jeffords seconded, motion carried.

(2)

Shinn announced a change in the agenda. The Board would be hearing from McKenzie Kelley, County Clerk so she can get back over to court.

(3)

McKenzie Kelley, County Clerk informed the Board, she has an Office Assistant 3 (OA3) vacant position since last Thursday and requested to refill.

Fuller moved to authorize the vacant OA3 position in the Clerk's Office to be refilled. Jeffords seconded, motion carried.

(4)

Open to the public: None

John Hilderbrand, County Sheriff:

(5)

Hilderbrand presented a resolution to increase the fees charged by the Sheriff's Office. Hilderbrand said they have not been increased since 2005. Fuller said he looked at the fees from 1991 and commented that some rates were set by RCW and had to have Commissioner approval before they could be changed. It was discussed that the Board, during budget workshops had discussed the need of increasing fees and glad the Sheriff has done that.

Hilderbrand said there is no significant fee changes. Fuller said he did not see anything that was glaring.

Fuller moved to adopt Resolution No. 16-28 "A Resolution Amending Resolution 05-14 To Increase Fees Charged by Sheriff's Office". Jeffords seconded, motion carried.

Cynthia Tierney, Community Services Supervisor:

(6)

Tierney presented for the Chairman's signature a copier lease to purchase agreement with Ricoh for 60 months at \$54.53 per month. Tierney informed the Board, this is to replace the existing copier.

Jeffords moved to authorize the Chairman to sign the lease agreement. Fuller seconded, motion carried.

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Butch Aiken, Emergency Management Director:

(7)

Aiken presented for the Chairman's signature, Grant Agreement #E17-049 for \$14,443.00 for the period of 9/1/2015 to 6/30/2017 and the Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification form as well as the Signature Authorization form for the Chair and Vice Chair signature.

Jeffords moved to authorize the Chairman and Vice Chair to sign the forms. Fuller seconded, motion carried.

Chris Kemp, CFO:

(8)

Kemp presented the notice of bid award to Utility Truck Equipment, Boise Idaho for \$51,502.14 including tax for the purchase of a new 3-axle pup trailer. Kemp reminded the Board, this purchase was approved in the 2016 budget. Kemp recommended the Board accept the bid award.

Kemp presented for the Chairman's signature the Contract with Utility Truck Equipment for the purchase of the pup trailer.

Jeffords moved to approve the bid award and authorize the Chairman to sign the contract. Fuller seconded, motion carried.

Jane Risley, Deputy Prosecuting Attorney:

(9)

Risley presented for the Chairman's signature the State budget request for the Office of Child Support for \$242,541.84. Risley pointed out, a change for this budget is that her reimbursement is at 85% and she has included Robert Lehman, Deputy Prosecuting Attorney at 15%. Risley informed the Board, Lehman will be taking over the contempt cases. Risley informed the Board, the addition of Lehman is because she will soon be approaching retirement and he will be probably be taking over the Child Support department.

Jeffords moved to authorize the Chairman to sign the budget request. Fuller seconded, motion carried.

(10)

Board gave committee reports.

(11)

Open to the Public (continued): None

(12)

Media: None

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Claims approved and ordered paid:

#001	Current Expense	\$ 21,487.17
#101	County Road	\$ 144.00
#107	Veterans Relief	\$ 791.12
#108	Alcoholism	\$ 2,688.11
#109	Emergency Mgmt	\$ 9,726.35
#112	Noxious Weed	\$ 1,098.42
#113	Flood Control	\$ 75,000.00
#117	Anatone Comm Bldg	\$ 60.22
#122	Ins In Lieu	\$ 511.96
#126	Building & Planning	\$ 76.56
#127	E911	\$ 1,113.65
#129	Community Services	\$ 7,709.12
#410	Landfill	\$ 1,624.60
#460	Stormwater	\$ 1,307.08
#501	ER&R	\$115,472.68
#502	Central Services	\$ 3,246.10

The following voucher (warrant) numbers are approved for payment:

261834 through 261909 for \$242,057.14

The following voucher (warrant) numbers and direct deposit are approved for No Interest Loans:

261774 through 261785 for \$10,327.00 and \$68,074.00

Executive session held at 10:15 a.m. for approximately fifty-five minutes regarding contract negotiations per RCW 42.30.140(4).

Board reconvened to regular session at 11:10 a.m.

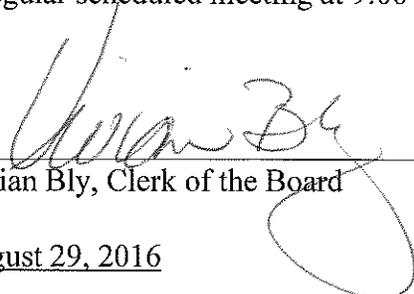
(13)

Jeffords moved to approve the sale of Tract C, Lots 1, 2 and 3 pursuant to sales agreement with the Port of Clarkston and to authorize the Chairman to sign the necessary papers. Fuller seconded, motion carried.

Board adjourned at 11:15 a.m. until their next regular scheduled meeting at 9:00 a.m. on August 29, 2016.



Brian Shinn, Chairman



Vivian Bly, Clerk of the Board
August 29, 2016