ASOTIN COUNTY BOARD OF COMMISSIONERS
April 11, 2016
Regular Meeting

The Board of Commissioners in and for the County of Asotin, State of Washington, met this date. Present were Brian Shinn, Chairman; Jim Fuller, Vice Chair and Jim Jeffords Member.

Regular meeting called to order at 9:00 a.m.

(1)
Fuller moved to approve the minutes of April 4, 2016 as written. Jeffords seconded, motion carried.

Open to the public:
(2)
Stan Bailey, 20288 Snake River Road, asked if the Board had signed the ordinance regarding the beaches. Board told him they would be doing today. Bailey told the Board this was a lot of activity up the river during the weekend and another beach has a lot of trash and a vehicle left on it. Fuller said the activity was not only beaches.

(3)
Terry Rudd, informed the Board, he was here to support Miranda Cravens and her horse training in the Heights which was discussion last week regarding the Zone Change 16-03 for David Carney at 2380 Appleside Blvd. Rudd said Cravens has taken on a 4-H group and only trying to survive with her business. Rudd said he talked to a neighbor who said his concern was with the amount of flies. Rudd said he has purchased what is called a predator fly which should eliminate any fly issues.

Shinn said Rudd called him last week to discuss and it was suggested he attend a meeting. Shinn said he told Rudd, a zone change had to be done and then a conditional use permit would have to be applied for and of course the Board would have to reverse their decision. Shinn said there is also the neighbors that would have to change their objection and approach the Planning Commissioner to let them know they are in favor of the business. Shinn said, however, no matter how long this has been going on, which isn't the question, it is that the area has to comply to the zoning regulations.

Mark Rudd, Planning Commission member said the Planning Commission is not opposed to the previous zone change request and recommended to the Commissioners to approve. Fuller said the Planning Commission is an advisory committee and the Commissioners have the final decision. Rudd said the Planning Commission understands they are only an advisory committee.

The Board recommended to Mark Rudd, that a couple of the Planning Commission members should get on the Commissioners' agenda to discuss this issue further if they wanted to.

Darla McKay, County Auditor:
(4)
McKay informed the Board, she has received three quotes for restoration/service/remodel of the room in the basement that has mold issues. McKay recommended to award to the low bidder, Belfor USA Group from Spokane for $25,561.82.

McKay informed the Board, State Archives is here looking over the material in the room so we will know what has to be cleaned or what can be disposed.

Chris Kemp, CFO informed the Board, two of the bids were companies on the state bid, however, Belfor was still lower.

McKay said the room will be inventoried, books cleaned that are mold damaged, every piece of material/documents that we have to keep will be preserved as well as the room. McKay said, whatever documents that are damaged and do not have to be retained will be destroyed.

Fuller asked if there was any problems in that room before the remodel. McKay said it appears this is old and not caused by the remodel. Kemp said this room is fire proof according to the Building & Planning Department and trying to find another room to relocate this material could be a problem. McKay said if we have to keep material for a long period of time she would like to find a place to relocate it to, but stuff that only has to be retained for a few years, leaving it in this room will be fine.

Jeffords moved to follow the recommendation of the County Auditor and award to the low bidder, Belfor USA Group for the mold cleanup. Fuller seconded, motion carried.

Gail Campbell, Fair Board Secretary:

(5)

Campbell presented for the Chairman's signature the agreement with the Lewis Clark Kennel Club for use of equipment for the dog show. Campbell informed the Board, a member from the Kennel Club will be in attendance to setup and tear down the equipment.

Jeffords moved to authorize the Chairman to sign the agreement. Fuller seconded, motion carried.

(6)

Campbell presented for the Chairman's signature the agreement with Asotin-Anatone School District to use two school buses at $10.00 per day per each bus and $1.27 per mile per bus.

Jeffords moved to authorize the Chairman to sign the agreement. Fuller seconded, motion carried.

(7)

Campbell presented for the Chairman's signature the service contract with Asotin County Sheriff Search & Rescue Posse for security on off-hours for $1,500.00.

Jeffords moved to authorize the Chairman to sign the service contract. Fuller seconded, discussion: Fuller asked Sheriff Hilderbrand if he was aware of this agreement, Hilderbrand said he was. No further discussion, motion carried.

(8)

Campbell presented for the Chairman's signature a short term lease with Rod and Debbie Hostetler to park the flag girls on their property during the rodeo and no cost. Fuller asked if this was included under the insurance rider. Campbell said it was.

Fuller moved to authorize the Chairman to sign the lease. Jeffords seconded, motion carried.

(9)
Campbell presented for the Chairman's signature a contract with Asotin County EMT's to provide emergency service during the rodeo for $650.00 for three days plus slack.

Jeffords moved to authorize the Chairman to sign the contract. Fuller seconded, motion carried.

(10)
Campbell presented for the Chairman's signature the agreement with Lewis Clark Saddle Club to use timers for three days for a $200.00 refundable deposit. Campbell informed the Board, these timers have already been used for the horse show.

Fuller moved to authorize the Chairman to sign the agreement. Jeffords seconded, motion carried.

(11)
Campbell presented the agreement with Joey Hackett for Rodeo Clown Barrelman for $1,750.00 for three days of rodeo.

Fuller moved to authorize the Chairman to sign the agreement. Jeffords seconded, motion carried.

(12)
Campbell presented the agreement with Gold Buckle Rodeo Company as Stock Contractor for $8,500.00 for three days.

Fuller moved to sign the agreement. Jeffords seconded, motion carried.

Karst Riggers, Building Official/County Planner:
(13)
Riggers presented for preliminary approval, Short Plat 16-06 for Skyline One Addition at 2033 Andreason Drive.. Riggers explained this application is to develop 22,000 square feet into a four lot subdivision in the Low/Medium Density Residential Zone. Riggers said proposed Lot 1 already has an existing residence.

Riggers informed the Board, one comment letter was received, with the concern of lot size and not being serviced by sewer, however these lots will be serviced by sewer plus the lot size could be 5,000 square feet if serviced by sewer, it is when it is on septic that there has be to a larger lot size.

Riggers said utility comments received is from PUD that there is water and sewer. The Fire District is okay with the proposed plat layout and since close enough to a fire hydrant one is not required. Due to road size, it will be noted on the plat and posted, no parking allowed.

Riggers informed the Board, the Planning Commission recommends preliminary approval with staff and agency requirements.

Jeffords moved to follow the recommendation of the Planning Commission for preliminary approval with staff and agency requirements. Fuller seconded, discussion: Fuller asked how this subdivision and the narrow lots fit into the neighborhood. Riggers said these have been skinny lots for several years, this is a tightly packed neighborhood, however there are not currently any 5,000 square feet lots. Fuller

asked if they will be on sewer. Riggers said they would be because of the lot size, it is required. No further discussion, motion carried.

(14)
Riggers presented for final approval, Conditional Use Permit 16-05 for LC Cannabis Sales LLC at 2797 Turning Point Loop at the Port of Clarkston Industrial Park.

Riggers informed the Board, this application is to operate a commercial cannabis growing and processing facility. The operation will be located within a 5,000 square foot indoor facility. Riggers said the license is only for growing and processing, no retail sales will be conducted. The processing is just clipping and packaging, no cooking or baking. Riggers said any change in the process would require going through the conditional use permit process again.

Riggers told the Board, there is some confusion, people thinking they can only do marijuana business in the industrial park, however, it is permitted west of Evans Road not just in the industrial park.

Riggers informed the Board the concern regarding odors has been addressed by the owner. A SEPA permit was required, concerns have been addressed.

Riggers informed the Board, there are several staff requirements that need to be met: development to conform to the International Building Code and the International Fire Code; conform to all applicable Zoning Code requirements for commercial/industrial development; conform to Stormwater Department, however because they are not in the stormwater area it is being researched if a permit is required. Either way they will still be required to maintain stormwater on site. Development shall conform to SEPA comments submitted by the WA State Department of Ecology for proper disposal of waste which the owner says will be composted, and for air quality they will be using double carbon air filters and no pesticides. Applicant shall conform with all applicable requirements and regulations as set for by the WA State Liquor and Cannabis Control board for growing and processing operations.

Leonard Ferrigno, owner said they will be installing a ten foot fence, there will be cameras inside and out. Ferrigno said they will be going above the state requirements.

Jeffords said the application says an eight foot fence would be installed, but now Ferrigno is saying he will be installing a ten foot fence. Ferrigno said that was correct. Riggers said in that zone the fence can go up to ten feet.

Fuller asked the Sheriff what his feeling was regarding this business. John Hilderbrand, Sheriff said he doesn't see much for problems and as long as the owner stays in contact with his office as to what they are doing.

Fuller moved to follow the recommendation of the Planning Commission for final approval with staff and agency recommendations. Jeffords seconded, discussion: Jeffords said he was not in favor at the beginning, but here we are. Jeffords said he appreciates the ten foot fence. No further discussion, motion carried.

Dustin Johnson, Public Works Director:
(15)
Johnson presented for the Chairman's signature, contract extension and scope of services to the Engineering and Environmental Services Contract, for updating the Solid Waste and Moderate Risk Waste Management Plan with CH2M Hill for $55,286.00. Johnson informed the Board, the Plan has to be reviewed and resided every five years.

Jeffords moved to authorize the Chairman to sign the contract extension. Fuller seconded, motion carried.

(16)
The Board discussed the Kinney subdivision (26th Street) improvement alternatives with Johnson and Riggers. Johnson informed the Board, it was County funds, only, that was used on this road. Fuller said this was an open road, but then a neighbor closed it off with railroad ties and after a while the rest of the neighbors wanted it opened back up to be used by them. Fuller said the residents were opposed to the County imposing an LID and agreed to pay for dust abatement, then as those residents moved out and new ones came in, the dust abatement went by the wayside. Then the County used chips from the 13th Street improvements project. The County brought the chips to 26th Street, dumped and compacted them, no other work was done on that road.

Shinn said normally an unapproved road will only be part of the County road system when that road is brought up to County standards. Johnson said that was correct. Shinn said there still seems to be some opposition and asked Johnson if Public Works has come up with some options. Johnson said they have come up with six options: complete improvements; gain access off of 6th Avenue; building restrictions; building restrictions with a twilight date; amend the County's 6 year transportation improvement plan or provide a variance from all improvement standards.

Jeffords said he did not realize there were multiple people interested in purchasing this property, he thought they were only wanting the subdivision so they could sell to the neighbor to have horses on the property. Jeffords said it sounds more like a development than a horse pasture.

Shinn said he felt options 3 - building restrictions and 5 - amend County 6 year transportation improvement plan sounded good. However, #5 it could be along time on the list and #3 is simply a way around the requirements of a subdivision. Shinn said he felt the first option is the best, the improvements need to be completed.

Fuller said this isn't the only roadway that is not up to County standards and if we don't hold them to County standards then we will be opening the door for others.

Riggers said they will contact Mr. Kinney and let him know that options 1 and 2 are the options available to him.

Cynthia Tierney, Community Services Supervisor:
(17)
Tierney presented for the Chairman's signature the Amendment of Solicitation/Modifications of Contract for the services provided at the Social Security Office. Tierney informed the Board, this modification is to increase the amount by $50.00 per month.

Jeffords moved to authorize the Chairman to sign the Amendment. Fuller seconded, motion carried.
(18)
Board gave committee reports.

(19)
Board discussed with Sheriff John Hilderbrand the Recreational Boating Safety grant award. Hilderbrand told the Board if they would approve a $6,000.00 budget amendment for matching funds this would allow him to use a total of $12,000.00 for boating safety. The Board said they would like to see him use a lot of that time up the river.

Fuller suggested that regular budget funds are used and then come in later to request the budget amendment.

By consensus the Board agree to do a budget amendment to supplement the boating grant up to $6,000.00.

(20)
Fuller moved to adopt Resolution No. 16-10 "A Resolution Adopting an Ordinance to Protect the health, Safety and Welfare of Citizens Using the Public Beaches in Asotin County" and Ordinance No. 16-11 "An Ordinance of Asotin County, Washington to Regulate Actions on Public Beaches for the Health and Safety of the Public". Jeffords seconded, discussion: Fuller said, when the Task Force started it was to get interested public involved and was asked to look at the beaches. Fuller said there was great response from the public and the Task Force was well involved. Fuller said he wanted to thank a few people, Asotin County Sheriff, Nez Perce Sheriff, Jim Hunt, Paul Mosman, Scott Coppess, Warren Benner, Scott Eckberg, Fire District No. 1, Lynn Jarvis and Stan Bailey. No further discussion, motion carried.

(21)
Jeffords moved to authorize the Chairman to sign the Vision Service Plan (VSP) contract renewal for April 1, 2016 through March 31, 2018 with no change in services or price. Fuller seconded, motion carried.

(22)
Open to the Public (continued): None

(23)
Media - None

Claims approved and ordered paid:

#001	Current Expense	$ 21,929.59
#101	County Road	$ 11.49
#104	County Fair	$ 22,178.62
#106	Law Library	$ 403.12
#107	Veterans Relief	$ 159.50
#108	Alcoholism	$ 4.31
#109	EMS	$ 4.31
#112	Noxious Weed	$ 6.78
#115	DUI County	$ 388.37
#117	Anatone Comm Bldg	$ 43.05
#118	Drug Seizure	$ 51.72
#126	Building & Planning	$ 5.70
#129	Community Services	$ 9,652.63
#146	Special Real Estate	$ 175.00
#460	Stormwater	$ 4,127.49
#501	ER&R	$ 4,328.84
#502	Central Services	$ 9,191.70
#667	Asotin Garfield Network	$ 1,600.00

The following voucher (warrant) numbers are approved for payment:
257834 through 257947 for $74,262.22

The following voucher (warrant) numbers and direct deposit are approved for Payroll:
257539 through 257701 for $239,555.10 and $28,354.12

(24)
Board held a work session with Kevin Bouchey, Yakima County Commissioner to discuss the Aging & Long Term Care Council of Governments (ALTC COG). No action taken.

Board recessed at 11:50 a.m. until 1:30 p.m. for executive session regarding personnel issues per RCW 42.30.110(1).

Board reconvened at 1:30 p.m. with all members present.

Executive session held at 1:30 p.m. for approximately one hour, twenty minutes regarding personnel issues per RCW 42.30.110(1).

Board adjourned at 3:00 p.m. until their next regular scheduled meeting at :300 p.m. April 18, 2016.

Brian Shinn, Chairman

Vivian Bly, Clerk of the Board
April 18, 2016