

Asotin County Right of Way Management Policy Summary of Issues Addressed

Issues Identified	Where Addressed	Synopsis
<p>1. Right-of-Way work Permit revamp including traffic control, QA/QC, bonding, contractor certification</p> <ul style="list-style-type: none"> ➤ Currently work permit is just a street cut permit, section needs to be expanded to include all types of ROW work ➤ Include a moratorium on all road cuts on roads less than 2 years old ➤ Identify road repair requirements 	<p style="text-align: center;">Sections 2.1, 2.2, 3.2, 3.5, 4.</p>	<p>New policy expanded to include all types of work requiring permits, applicant information, fees and appeals. Requires Traffic Control Plan with application. 125% of engineers estimate as Construction warranty collected as part of application, with 10% retained upon work completion as surety. Contractor license and insurance information also required as part of application if appropriate. No pavement cuts allowed on pavement placed less than 5 years. Also identifies road patching and restoration requirements such that any cut and patch greater than 30% of roadway width shall be patched with a full width street overlay. Also requires construction warranty and discusses other obligations as well as inspections and work done without a permit.</p>
<p>2. Approach permits</p> <ul style="list-style-type: none"> ➤ Incorporate the follow items <ul style="list-style-type: none"> • Minimum spacing between driveways • Culvert size • Number of approaches allowed per residence/property • Driveway setback from intersection 	<p style="text-align: center;">Section 2.1, see also Road Standards Section 7.9</p>	<p>Requires a permit for new approaches to county roads. Road Standards includes minimum spacing requirements on local roads for residential (10') and commercial driveways (30'), setbacks from intersections (15'). Spacing on collectors and arterials are 70' and 90' - 120'. Minimum culvert size is 12". One access point allowed on arterial roads and two on local access roads.</p>
<p>3. Clear Zone, sight distance</p> <ul style="list-style-type: none"> ➤ Review and improve current policy. ➤ Consider improving size of clear zone. ➤ Identify landscape requirements within clear zone (no trees preferred) 	<p style="text-align: center;">Sections 4.1, 4.2, 4.3, 4.4</p>	<p>Requires sight triangles consistent with the Zoning Code for structures (e.g. fencing), parking, signs and vegetation (10' for driveways on local roads, 20' on collectors and arterials). Primarily complaint driven process.</p>

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<p>4. Parking Issues</p> <ul style="list-style-type: none"> ➤ Currently references WSDOT ROW and Management Policy. <ul style="list-style-type: none"> • Non-motorized vehicles parked in the ROW • Tractor Trailers • Length of time to park in ROW • Parking in travel lane • Parking in dead end or cul-de-sac 	Section 4.2	<p>Parking is discouraged and in some cases prohibited. Must meet clear zone and sight obstruction criteria of Zoning Code, must leave 10 feet each side of roadway centerline open, no parking of commercial vehicles longer than 30' more than 2 axles or gross weight > 12,000 lbs in residential zones. Primarily complaint driven process. No parking of any vehicles in the ROW of cul-de sacs.</p>
<p>5. Personal, non-transportation items in street/ROW</p> <ul style="list-style-type: none"> ➤ Discourage the use of the ROW for storage of: <ul style="list-style-type: none"> • Personal items (trailers, etc.) • Recreational uses (basketball courts, etc.) • Construction materials (sand, gravel, lumber, brick, 	Sections 4.1, 4.2, 4.3, 4.4	<p>Must meet clear zone and sight obstruction criteria of Zoning Code, must leave 10 feet each side of centerline open, Recreational vehicles and trailers can not be stored in ROW for more than 72 hours. Primarily a complaint driven process.</p>
<p>6. Use of undeveloped ROW</p> <ul style="list-style-type: none"> ➤ Need a written policy on the management and use of undeveloped ROW ➤ Identify that storage of personal property on undeveloped ROW is not allowed 	Section 4.1	<p>Uses (fences or retaining walls, others with permission from Director) or storage of material must meet clear zone and sight obstruction criteria of Zoning Code, may not impede traffic on roadway or sidewalks.</p>
<p>7. Encroachment Permits</p> <ul style="list-style-type: none"> ➤ Typically used to allow fences, landscaping retaining walls, etc to be placed in the ROW. ➤ Intent is to be somewhat stingy with these permits, perhaps allow them but require the development and removal of the item at the owner's expense. 	Sections 2.1, 4.1, 4.4	<p>Requires a permit for Right-of-Way Use. Vegetation and signs are allowed without a permit as long as sight obstruction criteria of Zoning Code are met. Items must be removed at the expense of the permit holder upon request of the County.</p>
<p>8. Signage (realty, elections, yard sales, etc.)</p> <ul style="list-style-type: none"> ➤ County already has sign code (applies to outside of ROW). 	Section 4.3	<p>Certain signs (defined in Zoning Code) allowed in public ROW 6 sq. ft. or less without permit, must meet sight obstruction criteria and not impede sidewalks. Signs must be removed</p>
<p>9. Enforcement</p> <ul style="list-style-type: none"> ➤ Identify sample language from other jurisdictions regarding enforcement of violations. 	Sections 2.12, 3.2, 3.5, 4.2, 4.4.3	<p>County may revoke permit and perform work at applicant expense for various reasons. 24 hours notice to remove parked vehicles or county will impound. 30 days to remedy vegetation safety issues or county will repair/remove at owners cost.</p>

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<p>10. Fees</p> <ul style="list-style-type: none"> ➤ Review fee schedule ➤ Increase fees for re-inspections 	<p>Section 2.6</p>	<p>Indicates that County will establish fees for permits to cover the management cost for permitting, ROW work and ROW usage.</p>
<p>11. Maintenance responsibilities</p> <ul style="list-style-type: none"> ➤ County currently maintains all ROW ➤ Add language to require landowner on residential street to maintain ROW along property frontage (mow, water, weed, spray etc...) ➤ County can maintain ROW along Arterials and Collectors. 	<p>Section 4.4</p>	<p>County will maintain sidewalks and vegetation on collector and arterial roadways. Sidewalks, including snow removal and vegetation maintenance on local roadways, shall be maintained by adjacent property owners.</p>